

**First State Military Academy Board Meeting**

**21 April 2015**

**Moment of Silence**

**Quorum present, meeting called to order @ 5:45 p.m.**

**Motion to Approve Agenda for both February and March 2015 meetings. Approved 6 to 0**

**Opening Remarks: Motion to Approve Secretary's Report for February and March 2015. Approved 6-0 and Motion to Approve Auditor (Form 990) for single audit duties. Approved 6-0**

**Board Members Present: S. Kidner; D. Dinger; M. Cuesta; J. Durham; C. Kubik; R. Moody; S. Sack. N. Knight; K.DeLissio; J. Durham**

- 1. Commandant's Report: We have started interviewing for teacher positions. Looking for teacher's that have more than one curriculum experience plus credentials with over 1,100 hours of school experience in-lieu of school days. 1<sup>st</sup> day of school will be 26 August 2015. 9<sup>th</sup> June is Professional Development. Motion to approve commandant's schedule as presented. Approved 6-0**
- 2. Secretary's Report: None provided.**
- 3. Treasurer's Report: See Treasurer's Report attached. Motion to accept Treasurer's Report is. Approved 6 to 0**
- 4. Committee Reports:**

**Sheri Sack (Marketing/Enrollment):** Presently working on spring clean-up. Questions about labor day parade which is being considered if structured correctly. Working on Ribbon Cutting. Website is continuing to be updated by Kevin. A mini-open house tour will be Saturday, 25<sup>th</sup> April. 190 students are fully enrolled, 10 seat available.

**Dennis Dinger (H/R):** No issues to report.

**Dave McGuigan/Wayne Sharp (Facilities):** Chesapeake Facilities has volunteered to come in on 25<sup>th</sup> July. Sports Boosters Start-Up Equipment: Total for Sports Equipment is \$17,953.79 (see attached). Motion to approve BSN Support Equipment for \$17,953.79 is approved 6 to 0.

**James Ament for Becker Morgan** stated that Big Pack is completed. Elevator should be completed by 20<sup>th</sup> May. 12<sup>th</sup> May will be a walk-out. Furniture is being processed and furniture should arrive by 1<sup>st</sup> June. The kitchen requires no license permit during the 1<sup>st</sup> year. Finding out exactly what equipment is needed by vendors. Program meeting will be held at Morrell Hall on 22<sup>nd</sup> April at 9:00 am. Tree's are included in the site work.

**Finance:** Pre-opening should be approved by USDA. Have a new contract with New Tech. Fees should be lower. Will review contract which will result in substantial savings. An adjusted invoice is needed and it will be forwarded. Account summary has been approved. Focus will be on Grants.

**Manny (Technology):** Computers have been purchased to include Google Chrome. Saved \$10.00 each. After much research got 13 processors, 8mg memory for \$656.00 for teachers. It will take 15-17 days to deliver phone system, it will be delivered by 15<sup>th</sup> June. Phase 2 will take 8-10 days. Total package will cost \$54,245.00. Motion to approve MCM phone system which will cost \$54,245.00 is approved 6 to 0.

**Organizational Issues: Commercial Insurance** – Property Insurance will include buildings, business property, etc. This will include a blanket limit. Proposals have been sent out to three (3) companies. It will be prepared by 1<sup>st</sup> June. The terms of the policy forms will control the insurance contract without regard to any statement made in this proposal (see attached).

5. Next Meeting: On 19th May at the DMV Bldg main conference room. Dover, Delaware
6. Closing Remarks: Meeting adjourned at 7:50 pm