

First State Military Academy Board Meeting

20 January 2015 Minutes

Moment of Silence

Quorum present, meeting called to order @ 5: 35 p.m.

Motion to Approve Agenda. Approved 8 to 0

Opening Remarks: Motion to accept Approval of Ralph Estep, Jr. as Founding Board Member Approved 8 to 0.

Board Members Present: S. Kidner; D. Dinger; M. Cuesta; K. Phillipson; J. Durham; C. Kubik; S.Sack, K. Donnelly, R. Estep

Founding Committee Members Present: Dave M., Chan G.,

Public Comment Period (2-3 minutes each): Two individuals spoke about their strong support of the school and both were there to observe the Board meeting.

1. **Commandant Report (Pat Gallucci):** Developed letter for community service. Marine Corps meeting was well received. Colonel Leonard seemed very impressed with FSMA.

2. **Secretary's Report:** Motion to accept FSMA 9th December minutes was accepted.

3. **Committee Reports:**

Kevin Phillipson/Shari Sack (Marketing\Enrollment): Open House on 24th January. Generate funds for Booster Club. As of January's meeting we have approximately 138 students registered. A motion of approval made by Manuel Cuesta and 2nd by Kevin Donnelly that as of 14th January, 2015 all student enrollment applications received shall be forwarded a letter of acceptance to FSMA and to commence enrollment process. Passed 8 to 0

A motion of made by Manuel Cuesta and 2nd by Kevin Donnelly was accepted by all that as of 15th January, 2015 all student enrollment applications received shall be forwarded a letter of acceptance to FSMA on a "first come first served" basis until full enrollment is archived. Afterward a letter advising that their application is a waiting list shall be forwarded to all applicants. Passed 8 to 0

Christine Kubik: Received good press on our new Commandant, Pat Gallucci. Press is very interested in FSMA. Information cards will go out to sophomores this Thursday, 22nd January to students who reside in Kent County.

Dennis Dinger (H/R): Commandant Gallucci will begin full-time status as of Monday, 26th January.

Treasurer's Report: See Treasurer's Report attached.

Dave McGuigan/Wayne Sharp (Facilities): Ongoing reimbursement by DNREC to FSMA under the Brownfields Program. Discussion about the \$400,000 proposed furniture expense (FFE) covers everything but kitchen, media center, art room and instrument cabinet. Need 8-12 weeks to order furniture. We will wait an additional month until we receive more information regarding furniture. Discussion/concerns about kitchen layout. Additional direction needed on whether the art room will be in the basement? Updates on status of heat in Drexel and Gym.

Kevin Donnelly (Finance): See attached. Scott to invite USDA – RD’s Denise McLeish, Jay Jones and Karen Kollias to February’s Board Meeting.

Kevin Donnelly (Grants): Submitted 15 grants. Have received zero amounts.

Manny (Technology): It was recommended to get a quote on Touch Screen Laptop computer. Provided a sample laptop computer to Jennifer Durham and Kevin Phillipson kids to test and sample the H/P google chrome laptop computer for 2 weeks each.

4. **Next Meeting:** 17th February DMV Bldg main conference room. Dover, Delaware

5. **Closing Remarks:** Meeting adjourned at 7:38 p.m.