

First State Military Academy Board Meeting Minutes

20 December 2022 “Chairman’s Dinner”

Moment of Silence - Quorum present, in-person and Zoom meeting called to order @ 1740

Board Members Present: In-Person: S. Kidner; H Contant, R Capitan, K Stark, R. Payus, K Yencer, R Cote, J Berg, L Stapleford, C Martin, R Vascik, L Gratteri.

Staff/Founding Committee Members: In-Person: L Auster Principal, R Wallace Commandant

Motion to Approve Amended Agenda to include Executive Session and rescheduling Library Report to Jan '23, 2nd, Passed 12 to 0.

Secretary's Report: Motion to Approve 29 November minutes, 2nd, Passed 12 to 0.

Public Comment: Ms. Morgan Castiglione and Ms. Darlene Blevins, on behalf of all the Para-Professionals with FSMA, addressed the Board concerning the recent bonus program and their concerns with, as they understand, exclusion from the recently announced program. They provided a handout of their activities and duties and asked the Board to also consider including them in the bonus.

No other comments, the Public Hearing was closed.

Treasurer's Report: J Berg. WSFS banking statements presented. Ongoing USDA withdrawals totaling some \$24k each month continue. Ending balance in both accounts about \$236,348. One invoice paid to Delmarva Digital for Board Website. Discussed getting the accounts switched/signature cards over to Ron Vascik as the new Treasurer. WSFS letter was sent authorizing new cards. Noted two checks written, one to Reggie C for ILC/Stoll visit, and one to Dr. Lily for Staff Christmas party. Those will show up in January's report. Escrow accounts remain unfunded. Motion to Accept Treasurers report, 2nd, passed 12 to 0.

Principal's Report: L Auster. Reported positive ongoing efforts to update our coding and getting budget numbers more accurate. Draft budget for FY'23 presented. Discussion about HVAC work and costs. Noted Consolidated Grant is actual \$135k not \$181k. Part-time contractors continue to support entries into FSF and data management, as well as budget development. Cadet count at 425, noting numerous withdrawals. 115 Applications for FY'24 school year so far. Unclear yet how far off revenue picture will be because of teacher coding. Transportation costs remain high. Reported \$0 remaining in Cares Act I (ESSER) and Cares Act II (ESSER II) budgets. ESSER III budgeted approx. \$230k remaining. Noted spend is 39.52% for half of year, indicating good expense position.

Discussed New Cadet Meeting Policy that impacts school days. Discussion to make 27 January and 10 February 2023 half-days to allow for Cadet meetings with MI's and teachers with no impact on total hours of education/year. No issues presented. Motion to Approve Change to half days on 27 January and 10 February 2023 for Cadet Meetings, 2nd Passed 12 to 0.

Web Report presented for Nov. Motion to Approve Web Report, 2nd, Passed 12 to 0.

Commandant provided brief overview of various events to include Clayton Christmas Parade and Run, Valley Forge Military College visit on 6 Dec. and Marine Maritime Academy on 9 Dec., among other events noted in report.

Motion for a 10 minute Break, 2nd Passed 12 to 0 at 1929

Return to regular Board meeting at 1938

Recognition of both retiring Board Members Leslie Stapleford and Jim Berg for their hard work and dedication to FSMA over these last 4 years and 6 years respectively.

Motion for Executive Session to discuss personnel matters, 2nd, passed 12 to 0 at 2004.

Motion to return to Regular Board meeting at 2105, 2nd Passed 12 to 0.

As a result of the Executive Session: Motion to Extend Bonus Pay for those 13 staff not recognized in December in the amount of \$2000 with the first half to be paid by 13 January 2023 pay period, and all teachers and staff to be paid the 2nd half of their individual bonus during June pay period, 2nd, no further discussion, Passed 12 to 0.

Committee Reports:

Strategic Planning and Development: H Contant - No Report

Marketing/Communications: R Payus - No Report

Finance/Treasurer: R Vascik - No Report.

Academic: K Stark - No Report.

Board Governance: R Capitan - No Report.

CBOC: S Kidner - Meet again in January 2023.

Facilities: K Yencer - No Report.

Organizational Issues: Asked Board members to finish background checks. Also noted Special Board meeting set for 1800 on 10 January via zoom only to review and approve FSMA Annual DOE Report.

Closing Remarks: None

Meeting adjourned 2119. **Next Meeting:** 10 January 2023 (Zoom only) Special Board at 1800.

Regular Board Meeting at 24 January 2023 at 1730 in Media Center.