

First State Military Academy Board Meeting

October 20, 2015

Moment of Silence

Quorum present, meeting called to order @ 5:30 PM.

Motion to Approve Agenda, 2nd, Passed 6 to 0

Opening Remarks: Introductions.

**Board Members Present:** S. Kidner; C. Kubik; K. Donnelly; K DeLissio; B Moody; N Knight;

**Founding Committee Members:** Dawn Fiore, Jim Berg, Chris Martin

**Secretary's Report:** September 15 minutes presented. Motion to Approve, 2nd, Passed 6 to 0.

**Public Comments:** None

**Treasurer's Report:** See Treasurer's Report attached. Discussion with IS about moving the WSFS funds into FSF. \$10k may be held back, but DOE has indicated all funds should be in the state's system. What impact on USDA loan/concurrence from NCALL as well? Motion to move the WSFS monies into the FSF system, with the concurrence of both USDA and NCALL, with such funds remaining of approximately \$8000 in the WSFS account, 2nd passed 6 to 0.

→ and spreadsheets. Novesnetd the chDo however, no decision from USDA and NCALL as to acceptance. Notice that Treasurer position will be vacant on Dec., 31st.

**Finance Report:— K. Donnelly:** IS presented current budget numbers: IS presented this month's financials,(attached) and September Web report. Discussion and review. Motion to accept budget report, 2nd passed 6 to 0.

Kevin D discussed AS#7 that was submitted to for approval by USDA.

Capital Campaign: (No Report - Christine K had to leave at 5:48PM)

→ CBOC: Formation of this committee, Jenn D has agreed to serve as Chair. Committee will have 5 total members. Motion to accept Jenn Durham as Chair<sub>3</sub> of the CBOC, 2nd, passed 6 to 0.

**Commandants Report:** Attached. Some ongoing discussion about the Chrome books/failures/replacements.

**Committee Reports:**

**Kevin Phillipson/Shari Sack (Marketing/Enrollment):**

Discussion about mailers for coming Open Houses - layout and design. Decided there was no need at this time. Also no updated brochures. Looking to have 4000 to 5000 with new pictures Will use the school's logo with single star. Discussion about coming Open House in November.

**Dennis Dinger (H/R):** No report.

**Dennis Dinger (Facilities):**

Jim Amment from BMG discussed Morrell Hall plans and drawings. Bidding must be completed by December for work in January. Status of new construction entrance road for environmental work and eventual renovations. G & L has considered putting in road - waiting for DeDOT reviews. Discussion about the "O" course and placement on campus, as well as donated materials.

**Next Meeting:** December 8<sup>th</sup> at 5:30 p.m. at First Military Academy, Smyrna, DE.

**Closing Remarks:** Meeting adjourned at 7:40 p.m.