

First State Military Academy Board Meeting

February 28, 2017

Moment of Silence

Quorum present, meeting called to order @ 5:36 p.m.

Board Members Present: S. Kidner ; C. Martin; D. Fiore; S Sack; T. DeVary, J Durham, N. Knight; J Berg

Founding Committee Members/Staff: Commandant, Arles Wood, BM/FSMA, COL Wallace.

Motion to Approve Agenda, 2nd, Passed 8 to 0

Opening Remarks: Welcome and introductions of new Board members Sean Mace and Kevin Yencer.

Motion to approve 2 new Board members, 2nd approved 8 to 0.

Secretary's Report: Motion to accept 24 Jan. minutes, 2nd, Passed 10 to 0.

Public Comments: None

Treasurer's Report: Presented WSFS banking statements for Jan '17 reflecting \$11,869 in account, without accounting for \$2000 pay to Strongpoint. Report submitted.

Strongpoint - Discussion as to next steps and costs associated with next phase. Discussion on focus groups/expectations. Expect \$12 to \$15k in expense before 1 June, without using operating monies.

USEED/O Course - Total dollars raised approx. \$33,100 and closed on 15 Feb. Groundbreaking and work days set for 10 Mar and 11 Mar starts at 0800. Discussion about insurance needs if any, and items donated.

Finance Report: Business Manager presented January numbers. Revenues from state and local are 100% received. Federal Grants were awarded, with 62.6% money reported deposited. Discussion about specific expense lines showing differences with budget. Reviewed proposed Final FY'17 Operating Budget - discussion, motion to approve Final FY '17 Budget, 2nd passed 10 to 0. Motion to accept the Web Monthly Finance Report, 2nd, Passed 10 to 0.

Update: AS #13 has been submitted to pay out Ventresca on PP#7 and PP#8. Awaiting approval from USDA.

CBOC: Chair Jenn D. - No Report. Next meeting set for Mar 17, 2017.

Commandants Report: Incoming enrollment now at approx. 208 freshman applications. Discussion about coming Open House events - 11 Mar., 16 Mar., and 1 Apr. 17 Mar deadline for selection of choice school. Resignation of Spanish teacher. Motion to accept Yasmith Johnson as long term sub for remainder of school year, 2nd, passed 9 to 0. Ask to move SAT day on calendar from 11 April to 5 April. Discussion, motion to accept change of SAT day, 2nd, passed 10 to 0. The school year calendar will be

approved at the Mar. Board meeting. Commandant presented request for purchase and installation of 4 new bus cameras to help monitor Cadets. No issues - to be used as a precaution. Motion to spend \$4,599 on 4 cameras, 2nd passed 10 to 0.

SMI gave a brief on various programs - including Drill Meets and 1st Place overall at Seaford HS last weekend. Also discussed Cadet Leadership Camp set for Bethany Beach Training Center for 25-29 June '17. Cadets are very busy for the next three months.

Committee Reports:

Tony DeVary (Academic): Report Attached. Discussed Service Academy Night at school. Dates given for AP exams. PSAT and SAT testing.

Dawn Fiore (Communication/Marketing/Enrollment): Report Attached. Stated we have over 3200 views on FaceBook a week. Discussed the need for consistency across all platforms for the school and also the use of radio or print media. Will use the 10 Mar event as beta for press release and invite to various media outlets.

Open (H/R): This committee shall be discontinued until call of the Chair.

Open (Facilities):

Previously discussed what is needed to close out on Morrell Hall. Discussion about coming 2 work days for the O Course - 10 March for groundbreaking and 11 Mar as 2nd day of work.

Organizational Issues:

Final Whistleblower Policy presented by Chris M. Motion to approve policy, 2nd, passed 9 to 0.

Next Meeting: 28 March 2017 at 5:30 p.m. at First Military Academy, Clayton, DE.

Closing Remarks: Regular Meeting adjourned at 7:30 PM.