

First State Military Academy Board Meeting

February 27, 2018

Moment of Silence

Quorum present, meeting called to order @ 1734.

Board Members Present: K Yencer; S. Kidner, J Berg., S Sack, S Todd, C Martin

Staff/Founding Committee Members: Commandant Gallucci, SMI COL Robert Wallace, Dave McGuigan, Owners Rep./FSMA

Motion to Approve Agenda , 2nd, Passed 6 to 0

Opening Remarks:

PSO - Report Attached. Next and final event for FSMA this school year is the "Quarter Auction" on 18 March starting at 1300 in the gym.

Secretary's Report: January 23 Minutes presented. Motion to Approve minutes, 2nd, Passed 6 to 0.

Public Comments: Yes - Mr. Reggie Capitan introduced himself and is interested in helping the school.

Treasurer's Report: Presented WSFS banking statements for Jan '17. Report submitted shows the \$125k deposit, and movement of \$10k out of saving to start paying contractors. Total in both accounts \$124,422. Series of payments including Fire Marshall's office, Architects WF Horn, etc.

Discussion about a new possible consultant through DANA for the Capital Campaign. New contract sent to Jim B for review. Follow-on meeting with contractor will be set up soon.

Finance Report: Presented by Commandant Gallucci. January numbers and budget narrative presented. Revenues tracking as expected. Expected to have \$502k without summer encumbrances ending the year. Noted outliers in budget included more costs for coaches, and some maintenance work. Motion to approve Web Monthly Finance Report, 2nd, Passed 6 to 0.

CBOC: Chair Jenn D. - No Report Attached. Monthly dates for '18: 8 Mar. starting at 1300.

Commandants Report: Report Attached. Commandant reported 254 applications of which 193 are freshman. Open House now set for Sat. 24 March - event/mailer will be sent. Meetings with parents and potential cadets are ongoing for the '18-'19 school year. End strength looks to be around 475.

Executive Session - Motion to go into Exec Session at 1815 to discuss recent personnel issues with one of our MI's, 2nd Passed 6 to 0. General discussion about personnel issues.

Motion to return to regular Session at 1846, 2nd Passed 6 to 0.

Returned to Commandant's Report - Discussion about hiring Ms Stacy Kincer to support the MC JROTC program. Motion to approve new teacher Ms. Stacey Kincer to support the Marine program for the remainder of the school year, 2nd Passed 6 to 0.

Commandant reviewed the schedule of events coming, including a Job Fair here at FSMA on 22 Mar. He also presented two new policies for review and adoption by Board: 1. Policy 8058 - Valedictorian/Salutatorian Selection. 2. Policy 8026 - Summer Camp Orientation Camp Policy

Discussion on both of these - Motion to approve, 2nd, Passed 6 to 0.

Discussion about Seniors graduation - timing, location, and date. Sr. Prom date may move as well.

Next, SMI presented review of the JROTC program, dates for coming Drill Meets and other events. No word as to impact on our NDCC status from Quantico. Further discussion about FSMA conducting a Leadership Camp for all new incoming Cadets. Remaining concerns with logistics and financial support.

Committee Reports:

Academic: Chair Sean T. Report Attached. We have 40 Cadets to graduate this Spring with 31 applying to 2 or 4 year schools, 5 Military, 7 entering workforce. SAT administered 10 April.

Communication/Marketing/Enrollment: Chair Dawn F. No Report.

H/R (Open): This committee shall be discontinued until call of the Chair.

Facilities: Chair Kevin Y. Dave M FSMA Owner's Rep reported the contractor Low Bids for the field and Q Hut work. Zack Construction and Horsey & Sons gave extremely low bids - virtually at cost. Review the numbers from all 5 low bidders. Total costs for Q Hut, field work, sod, with add-ons for the field that include goal posts, moveable stands, team benches will be around \$268,568. However, after some cutting and revisions to spreadsheet - looking at total of \$226,468.

Motion to approve the 5 Contractors: Zack Construction, Pro Green Landscapes, Horsey and Sons, Thorn Electric, and, Fletcher Heating -2nd, Passed 6 to 0.

Organizational Issues: Discussion about Board Governance needed as part of the school's Charter Renewal. Contract cost is about \$2500 for a four hour DANA program/course. New dates selected for the May time frame. Will communicate with DANA on new possible dates.

Additionally - Chris M presented some basic info about security and whether FSMA can create its own policies as to arming staff that already have CCDW permits from DE. Discussion about updated video/cameras and "lock down buttons." Chris will present again next month.

Next Meeting: 27 March 2018 at 1730 p.m. at First Military Academy, Clayton, DE.

Closing Remarks: Regular Meeting adjourned at 1945 hours.