

First State Military Academy Board Meeting Minutes

27 February 2024

Moment of Silence - Quorum **NOT** present, in-person and Zoom meeting called to order @ 1741.

Board Members Present: In-Person: R. Payus, K Yencer, G. Bailey (video), K. Palaisa (video) C. Martin (video/phone) (late)

Staff/Founding Committee Members: In-Person: R. Wallace, Commandant

Opening Remarks: R. Payus (chairman) noted absence of quorum, but intended to cover all topic on agenda in ordinary detail. Noted that there would be no voting on action items.

Secretary's Report: January minutes were reviewed by Board members at 1743. No corrections nor additions were indicated. January minutes were tabled pending a quorum.

Public Comment: Public comment period was opened at 1744. Mrs. Candace Decker was present. She was interested in observing the meeting and did not make a request to address the Board. Therefore, no public comment was taken, and public comment period was closed at 1744.

Treasurer's Report: R. Payus. WSFS banking statements presented. Opening balance for the month indicates \$217.5k. Monthly transactions included financial support by a Board member and USDA withdrawals totaling approximately \$25k. Ending balance in both accounts is about \$193k. There was a short discussion surrounding escrow accounts which are unfunded. Vote to accept the treasurer's report was tabled pending a quorum.

Finance and Principal's Report: R. Wallace. Discussion opened at 1745 with administrative remarks surrounding the Web report and the associated spending patterns. It is a fair representation of the financial health of the school, despite its condensed format. The summary narrative indicates that budgeted incomes and expenditures are tracking according to plan, but financial frugality continues to be the objective. Cadet count at 413. School staff is active and effective with truancy issues. Discipline issues are disproportionately due to vaping. Applications for '24-'25 school year are at 211, with 47 new cadets signed. This trend tracks ahead of last three years.

Staffing changes include the resignation of MSgt Jumawan and the appointment of GySgt Breneman.

R. Wallace detailed cadet involvement in winter sports, spring sports and JROTC activities, indicating that there is a lot of after school participation presently. R. Wallace presented the proposed '24-'25 school calendar for review and approval. Vote to accept the school calendar will be tabled until the March meeting of the Board.

C. Martin joined the meeting by video at 1800, but with technical difficulties.

Committee Reports:

Strategic Planning and Development: R Payus - Encouraged board members to bring visitors through the school by Mar 31. Kennedy Communications will produce marketing products for appeals of financial support to follow school tours.

Marketing/Communications: R Payus - Continue to maintain required monthly maintenance of Board web page to meet the requirements of DOE. Monitor the DOE tasks delivered via Epicenter to ensure high compliance rate. To date in this school year, 100% of 24 assigned tasks completed for the year, On-time rate is 92% per DOE. Web monitoring checklist is regularly compliant.

Finance/Treasurer: No Report.

Academic: K Palaisa - School had a successful collection event for Code Purple. Math department has been very active preparing cadets for SAT/PSAT. K Palaisa took four cadets to a Baltimore for a conference of the society for health professionals serving in civil service roles. Cadets got to take away the message about how military service has helped these professionals develop their careers. Working on grants to cover the cost of pigs for direction. Mr. Sandberg successful in acquiring grant money for A/V equipment.

Board Governance: No Report.

Facilities: K Yencer - Provided updated data for the prospective multi-use pole barn to accompany the visit of a friend of the school who seeks to help fund the project. R Wallace commented on the necessity of a drill pad to push our program to the top.

CBOC: No report.

Organizational Issues: No Report.

Voting: To overcome technical difficulties with C Martin's Google Meet, a voice call was initiated. Several motions and votes were able to be taken with C Martin's participation.

Motion to approve the Secretary's report at 1816, 2nd, Passed 5,0.

Motion to approve WSFS Account (Treasurer's Report), FY '24 Final Budget, and Web Report at 1817, 2nd, Passed 5,0.

Closing Remarks: Review of upcoming meeting dates.

Adjournment: Motion to adjourn meeting at 1819, 2nd, Passed 5,0.