

First State Military Academy Board Meeting

23 July 2019

Moment of Silence - Quorum present, meeting called to order @ 1731

Board Members Present: S. Kidner; B Newman, R Capitan, K Yencer, V Watson, L Stapleford, J Berg, L Gratterer,

Staff/Founding Committee Members:

Motion to Approve Agenda, 2nd, Passed 6 to 0

Introductions and nomination of Ms. Verity Watson and LTC Len Gratterer as new FSNMA Board members. Motion to accept their nomination as Board Members, 2nd, Passed 6 to 0.

Secretary's Report: Minutes presented for 25 June 2019. Motion to Approve, 2nd, Passed 8 to 0.

Public Comments: None.

Treasurer's Report: WSFS banking statements for June '19 presented. Report submitted shows balance of \$6841.79 in both accounts. No other invoices expected. Some discussion about coming activity in this account to cover the USDA "Interest Only" sweep in September and the start of principal and interest payments of approx. \$25k/month in October.

Finance Report: Presented by Commandant Gallucci. Final June numbers and budget narrative presented. Spending is about 99.99% of the budget for the FY '19 school year. Appropriations based on 30 Sept count of 436 Cadets. Actual carryover of \$645,360 (estimated \$670,000). We met summer encumbrances of \$428,639 and 30 days cash.

Motion to approve Web Monthly Finance Report, 2nd, Passed 8 to 0.

Outlook for FY'20 - Reviewed three separate proposed budgets for FSMA - based upon Cadet end-strength of 440, 450, and 460 Cadets. Will focus on 450 cadets. Draft budget presented is conservative since it does not take into account any carryover from FY'19, but includes all the USDA monies. Additional adjustments to the proposed budget for janitorial supplies, Chromebooks, and 4% step increase for all teachers. Discussion about increase phone costs (VIOP) and the MTM contract for this year and next - expected new costs of \$5 to \$6k this year. Also discussion about the change in budget categories under the FSF system. Overall, FSMA shows in the "black" for 450 Cadets.

CBOC: S. Kidner Acting Chair- Meeting held on 18 July 2019 at 1:00PM. S. Kidner and J Berg reported more detail as to draft FY '20 budget. Noted a series of unbudgeted overages such as security, food, garbage, and transportation (activity buses). Noted that FY'20 budget is still being modified and the some of the numbers presented at CBOC a week earlier have already been adjusted for the Board meeting. Next meeting will be in September.

Commandants Report: Report Attached. Current applications look steady, current numbers reflect 448 Cadets - seeking to have enrollment for '19-'20 to be 450. Unit count increased to 32.07 units. New Cadet meetings continue to occur.

Commandant Gallucci reviewed the schedule of events coming: Asked for Board support of the Welcome Back Breakfast (for our contractor and staff) set for 19 August at 0800 in the Media Center. First day of school for new cadets is 26 August and for all returning cadets on 27 August. Induction Day is set for 20 September 2019 at 0900 - working a speaker now.

Discussion about renovation to split one classroom to make two. Motion to stop the Board meeting to physically look at the classroom at 6:16 PM, 2nd passed 8 to 0. Motion to Approve to return to Board meeting at 6:23 PM, 2nd, passed 8 to 0. Approval given to renovate classroom.

Committee Reports:

Academic: Chair Blair Newman. Reported start of sports and opening day football game in September.

Communication/Marketing/Enrollment: Chair Leslie S. - Discussed what activities the Board can undertake to support Cadet recruitment as well as business support of our school. Discussed the potential connection with the Scout Community and Civil Air Patrol Clubs.

H/R (Open): This committee shall be discontinued until call of the Chair.

Facilities: Chair Kevin Y. Installation of the next bldg. signs will be done by him. Discussion about the field - got the "seed mix" from Horsey Family. Overseeing will occur in the Fall after Football Season.

Discussion about top soil from the project behind FSMA - waiting for them.

No discussion about new roof for the Farmhouse. Bids will be collected, Kevin Y will handle.

Reggie C presented the EP Henry project that will support over 6200 sq ft of sidewalks. Some expected costs of \$3 to \$4K may be expended to cover incidentals. Reggie C will be lead on this project.

Organizational Issues: Reggie C. presented drafted "Weapons Policy" for final review. Commandant Gallucci had no changes. Motion to accept FSMA's "Weapons Policy" , 2nd, passed with 6 yes and 2 abstentions.

Closing Remarks - Reminder of the DCSN Summit next Tuesday in Wilmington - Leslie S, Reggie C, Pat G and Scott K will be attending.

Regular meeting adjourned at 1912.

Next Meeting: 27 August 2019, 1730, Media Center