

First State Military Academy Board Meeting Minutes

28 June 2022

Moment of Silence - Quorum present, in-person and Zoom meeting called to order @ 1736

Board Members Present: In-Person: S. Kidner; H Contant, R Capitan, C Martin, L Stapleford, K Stark, K Yencer, J Berg. Via zoom: L Gratteri, R Payus

Staff/Founding Committee Members: In-Person: R Wallace SMI, Hope Rugemalira Asst Com.

Special Guests:

Motion to Approve Agenda with Exec Session, 2nd, Passed 10 to 0.

Secretary's Report: Motion to Approve 24 May minutes, 2nd, Passed 10 to 0.

Public Comments: Paul Collier and former FSMA Graduate Nick Chaffardin (Norwich) presented their ideas in re-establishing an FSMA Alumni program. Discussion about organization, bylaws, duties, and mission. Asked them to come back to the Board in coming months with more details.

Treasurer's Report: J Berg. WSFS banking statements presented. Ongoing USDA withdrawals totaling some \$24k each month continue. Noted, two invoices, Elevations (retreat) and one of four from IEA (search) are due and payable. Total ending balance in both accounts about \$88,353.19. Escrow accounts remain unfunded. Motion to Accept Treasurers report, 2nd, passed 10 to 0.

Finance Report and CBOC: J Berg. Provided the budget narrative, web report, and CBOC report for the school. Student count is 456. All local monies are all in at 100%. Received 100% of Federal grant monies. Spending for the month was well above normal at \$213,820. Transportation costs up because of fuel and various student trips. Supplies up significantly. IT Professional Services running high. Building and grounds running high again at \$17,372. Reported \$0 remaining in Cares Act I (ESSER) and Cares Act II (ESSER II) budgets. ESSER III budgeted approx. \$560k remaining. Total Federal monies stayed at \$1.091mm. Outlook remains positive exceeding 75 days cash.

Web Report was presented. Motion to accept, 2nd Passed 10 to 0.

Commandants Report: Report Attached. H Rugemalira. Asst Commandant reported applications are 310 with 123 registrations for September. End-strength will be about lower, maybe 445 Cadets. Provided a report on resignations of teachers to include Marie Collier in the Math Department. Motion to accept 4 resignations, 2nd Passed 9 to 0.

SMI provided brief overview of various events attended and coming for Cadets including Sr trip to Hersey Park. Noted SLC and SOC in August. Noted Cyber Camp at Norwich University/ 2 Cadets attending in July, and Massey Air Museum Engineering Camp 4 attending 11-15 July.

SMI presented funding idea (we should have 6 to 7 instructors) to ask Quantico to fund all pay for two MI's, this would then allow those dollars to hire another military instructor under

school's budget, thus new MI could be from a different branch. Funding would be for 4 to 6 years.

Motion to authorize SMI to pursue concept with Quantico, 2nd Passed 8 to 0.

Board Retreat Update:

Discussion about the retreat and the various committees that are called for under the Bylaws. Also, what roles do these committees play relating to the newly created Vision Statement - "FSMA - Known for Creating Leaders." Also reviewed the vision statement vs what are mission statements. Finally identified the Charis of each committee with some initial instructions, and they are as follows:

*Academics: K Stark *Finance/Treasurer: J Berg *CBOC: S Kidner *Board Governance: R Capitan *Strategic Planning/Development: H Contant *Marketing/Communications: L Stapleford * Facilities: K Yencer.

Committee Reports:

Communication/Marketing/Enrollment: Chair Leslie S. Will cancel the Classy contract for next year.

Facilities: Chair Kevin Y. No Report.

H/R: Chair S Kidner. Motion to go into Executive Session at 1920, 2nd, passed 8 to 0.

Motion to return to regular Board Agenda at 2050, 2nd, Passed 8 to 0.

Following dates for the interviews will be 11, 12, 13 July in the evenings. Meet and greet will be the 15th with the staff, and final two interviews will be on the 19th with the full Board.

Organizational Issues: None

Closing Remarks None.

Meeting adjourned 2052. **Next Meeting:** 26 July 2022 in Media Center.