

First State Military Academy Board Meeting Minutes

25 May 2021

Moment of Silence - Quorum present, in-person and Zoom meeting called to order @ 1740

Board Members Present: In-Person: S. Kidner; L Stapleford, K Yencer, C. Martin, R Capitan, J Berg, H. Riegel via zoom: K Stark

Staff/Founding Committee Members: In-Person: P Gallucci, COL B Wallace Zoom:

Special Guest: Ms. Janet Forrest/Chapel

Motion to Approve Agenda 2nd, Passed 10 to 0.

Secretary's Report: April minutes not presented.

Public Comments: None.

Special Presentation/Chapel DeRuyter Hall. Ms. Forrest presented the history and basic outline of what steps are needed, previous costs to renovate, specifically asking for permission to proceed with getting a new renovation budget, building board membership and initial operating guidelines. Motion to authorize Ms. Forrest to create an exploratory committee to determine if DeRuyter Hall can/should be saved, 2nd passed, 7 yes, 1 no.

Treasurer's Report: J Berg. WSFS banking statements presented. Ongoing USDA withdrawals totaling some \$24k each month continue. Noted payment number of payments totaling approx. \$27,727. Noted minimal interest earned. Noted \$100,000 transfer from Saving Account into Checking Account. Total in both accounts approx. \$235,000. Escrow accounts established and remain unfunded. Motion to Accept Treasurers report, 2nd , passed 8 to 0.

Finance Report: Commandant Gallucci. Estimated revenues for FY21 based on 458 Cadets from final 13 November count (delayed C-19). Local revenue funds show \$1.305m for the year. Spending is approx. 83% of FY '21 budget. Discussion about average spend monthly is \$156,000, noting for both May and June that will be much less. Expenses such as sports transportation still up for April. Noted advertising expense were higher for the cafeteria contract for next year. Discussed various federal grants. No dollars remaining in Cares Act I (ESSER) funds; Cares Act II (ESSER II Grant) monies of approx. \$322,571 with \$65k remaining, but encumbered; ESSER III budgeted approx. \$722k, plan continues to be developed, and will apply in June, noting some of the requirements from DOE. Outlook has risen to approx.. \$1.869m.

Web Report presented, Motion to approve Web Report, 2nd passed 8 to 0.

CBOC: S. Kidner. Provided overview of budget and some highlights for remaining expenses and coming FY'22 budget, student count, and any outliers for coming budget. Next meeting scheduled for 17 Jun at 1:00 PM.

Commandants Report: Report Attached. Discussion about enrollment for FY'22, with over 277 cadets applied and 132 Cadets signed for September. Discussed the conversion rate is

higher this year. Meetings are ongoing. Also discussed “Barriers to School Choice TF” meetings he is attending on behalf of FSMA.

Presented the “Graduation Plan” for June. Overall, 4 per Cadet for seating, and as many as those that wish to stand in the grass areas - essentially the same plan as last year.

Brief discussion on the ESSER III (\$722k) funds and plan that must be submitted to DOE. Many of the same items ID for spending will be on this plan.

SMI presented events coming, including SLC on 15 and 16 June followed by a Gettysburg Trip for Seniors on 17 June, noting almost 75% of trip covered by Quantico and Gettysburg National Park. No update on “HITT” box requisition from USMC. Noted Awards Night was a great event back in April. Also noted the resignation of LTC Scott Weiss. He and family will be moving to FLA in June. Noted he will be seeking another MI to replace him hopefully by August.

Academics - Pat G. No report.

Athletics - Pat G. No report.

Executive Session:

Motion to go into Executive Session at 1900 for a personnel matter, 2nd, passed 8 to 0.

Motion to leave Exec Session at 1918, 2nd, passed 8 to 0.

Motion to accept the recommendation to hire Ms. Faith Woodard/Special Education and Mr. Robert Sandburg/Social Studies for FY22 school year, 2nd, passed 8 to 0.

Committee Reports:

Facilities: Chair Kevin Y. Reviewed construction project and noted complete demo of farmhouse. Some concerns on recently submitted invoice from demo vendor, ref debris removed from site. Jim B and Kevin Y will review contract.

Reggie C - Reported almost total completion by BrickDoctor on pavers around school with back remaining. Discussed getting soil smoothed out later this summer. He noted Paver Art finished the entire installation of “Globe and Anchor” pavers for in front of Drexel Hall.

Communication/Marketing/Enrollment: Chair Leslie S. Presented some of the ideas they are looking into to raise some dollars for the school - to include an Annual Giving Program for each September and how/what does the “story” look like from the school. Discussed various give-aways and levels of giving/raffle tickets etc. It was at this time Board Chair noted the loss of the Longwood funding request, with FSMA getting \$0 for this cycle.

H/R (Open): This committee shall be discontinued until call of the Chair.

Organizational Issues:

Previously discussed the Longwood grant application. Welfare Grant will be submitted in Fall 2021.

Closing Remarks Reggie C asked if the Board has done any planning for future growth and building. Some further discussion about a possible board retreat this summer or September to review our Vision and Mission statements and to set a plan for coming 5 years. Chair responded that he would offer some options at the next Board meeting.

Meeting adjourned at 1951. **Next Meeting:** 22 June in Media Center.