

First State Military Academy Board Meeting Minutes

24 May 2022

Moment of Silence - Quorum present, in-person and Zoom meeting called to order @ 1732

Board Members Present: In-Person: S. Kidner; R Capitan, R Ott, R Payus, L Stapleford, K Stark, K Yencer. Via zoom: L Gratteri, C Martin

Staff/Founding Committee Members: In-Person: P Gallucci, R Wallace SMI

Special Guests: Dr. Robert Andrzejewski and Mr. Chuck Baldwin (Presentation)

Motion to Approve Agenda, 2nd, Passed 8 to 0.

Introduction and Installation of Ms. Heather Contant as newest FSMA Board Member. Motion to Approve her a Board member, 2nd, Passed 9 to 0.

Dr. A and Chuck B introduced themselves to the Board and will be leading FSMA's efforts in seeking a new Commandant. Bob A made a presentation to the Board as to the screening process, the HR Committee process, and then the Board selection process. Also reviewed timing, and objectives of each step. Significant discussion around what the Board is seeking in a new leader, and those ideals from the staff. Discussed "meet and greet" for top 2-3 candidates prior to Board interviews. Discussed the placement of ads/local papers/websites and NTN.

Motion to go into Executive Session at 1858 to discuss Innovative Educational Associates, Inc (IEA) as the Board's contractor for this process, 2nd Passed 10 to 0.

Motion to return to Regular Meeting at 1910, 2nd , passed, 10 to 0.

Motion to accept the contract between FSMA and IEA for the Commandant Search process, 2nd passed 10 to 0.

Secretary's Report: Motion to Approve 26 April minutes, 2nd, Passed 10 to 0.

Public Comments: None

Treasurer's Report: S. Kidner. WSFS banking statements presented. Ongoing USDA withdrawals totaling some \$24k each month continue. Noted no monies incoming and one check outgoing for Delmarva Digital. Total ending balance in both accounts about \$116,767. Noted about \$295,000 total spent on the construction project. Escrow accounts remain unfunded. Motion to Accept Treasurers report, 2nd , passed 10 to 0.

Finance Report: Commandant Gallucci. Provided Web Report and April numbers. Student count is 456. All local monies are all in at 100%. Received 100% of Federal grant monies. Spending for the month was below normal at \$98,089. Transportation costs more normal. Instruction Services down significantly. Building and grounds running high at \$9495. Reported \$0 remaining in Cares Act I (ESSER) and Cares Act II (ESSER II) budgets. ESSER III budgeted approx. \$596k. Total Federal monies stayed at \$1.091mm.

Web Report was presented. Motion to accept, 2nd Passed 10 to 0.

CBOC: Next meeting will be held in May 2022.

Commandants Report: Report Attached. Commandant reported applications are 289 with 103 registrations for September. Noted Spring Cleanup was held on 7 May. End-strength will be about 450 Cadets. School Climate Survey being conducted now.

SMI provided a review of various events attended and coming for Cadets - 14-18 June SLC, Boys and Girls State, and National Drill Camp in July. Cyber Camp at Norwich University/2 Cadets attending. Massey Air Museum Engineering Camp 11-15 July. Noted Seniors trip to Hersey Park 26 May.

Academics - No Report

Athletics - No Report

Committee Reports:

Communication/Marketing/Enrollment: Chair Leslie S. Reported working the Seniors data questions/survey for our card. Discussion about the new DOE "Epicenter" web-based reporting system and the info that needs to be filed by FSMA monthly. Leslie S will review and report at next meeting. Heather C volunteered to work with Chair on Facebook and other media platforms. Will be working with Classy on next year's Annual Giving Campaign. Noted annual dues to Classy will be \$3000.

Also noted needed some documents for Board's website including Form 990 for 2020.

Facilities: Chair Kevin Y. Reported work is done. Will move the big stones on Saturday.

H/R: This committee has been formed and will be conducting Step 2 of the search process for a new Commandant. Members of the Committee are as follows:

Ray O., SMI B Wallace, S Kidner, L Stapleford, K Stark, and R Capitan.

Organizational Issues:

Board retreat was cancelled because facilitator had death in family. Discussed whether we should move forward given loss of Commandant. Will seek to have this meeting on new dates of 9 June and 25 June.

Finally, it was again noted Jim B, Board Treasurer, will be resigning in near future and we will need to find a replacement.

Closing Remarks None.

Meeting adjourned 2030. **Next Meeting:** 28 June 2022 in Media Center.