

# First State Military Academy Board Meeting

**November 28, 2017**

Moment of Silence

Quorum present, meeting called to order @ 5:35 p.m.

**Board Members Present:** K Yencer; S. Kidner, J Berg., D Fiori., S Sack, S Todd, C Fifer

**Staff/Founding Committee Members:** Commandant Gallucci, SMI COL Robert Wallace.

Motion to Approve Agenda , 2nd, Passed 7 to 0

**Opening Remarks:** Noted there will be a Executive Session to discuss specific Cadet issues.

**PSO - No Report.**

**Secretary's Report:** October 24 Minutes presented. Motion to Approve minutes, 2nd, Passed 7 to 0.

**Public Comments:** None

**Treasurer's Report:** Presented WSFS banking statements for Oct '17. Report submitted shows about \$4200 in accounts - with two deposits.

Discussion as to status of on-boarding Capital Campaign Chair/letter to a retired Marine General sent on 20 Nov. Request for a meeting or conf call. No response as of this date. Con-currently, completing the Case Statement for the actual campaign is due now.

**Finance Report:** Presented by Chair S. Kidner. October numbers and budget narrative presented. Revenues tracking now as expected. Sept 30 count was 409 Cadets. FY18 Budget is easing. Discussion about FY18 budget issues. Q. Is the Christiana Districts Legal payment the total due FSMA? Some review of expense lines above 33%. Motion to Approve Web Monthly Finance Report, 2nd, Passed 7 to 0.

**CBOC:** Chair Jenn D. - No Report. Monthly date remaining for '17 is: 14 Dec., starting at 1300.

**Commandants Report:** No Report. Commandant arrived late because of accompanying a Cadet (via ambulance) to Kent General.

Executive Session - Motion to go into Exec Session at 6:25 PM to discuss specific Cadet and Reg 225, 2nd, passed 7 to 0. General discussion about FSMA's Code of Conduct/and impact upon specific Cadet and FSMA's Code of Conduct.

Motion to return to regular Session at 7:15PM, 2nd passed 7 to 0.

Resumed Commandant's report - Total enrollment is 409 Cadets/27.19 Units. 80 applications have been submitted. Discussion about Quantico visit and the NDCC issues presented to us by Marine JROTC. All monies from JROTC are now \$0 until legal opinion from OSD is made about NDCC's and funding. Further discussion about impact to next year's class - specifically uniforms. Next, SMI discussed the coming Marine IG inspection set for 30 November at FSMA. Impact of passing and improving FSMA's ability to move to Academy status before next September.

**Committee Reports:**

**Academic:** Chair Sean T. Report Attached. Discussed college admission week was 6-9 November. Del-Tech and Wesley College presented for Jr's and Sr's. Rep from the Naval Academy presented as well. PSAT administered on 11 Oct to all 9th graders, and the National Merit Scholarship Qualifying test given to 10th and 11th grade Cadets on the same day. Scores to be released on 12 Dec and 17 Dec respectively.

**Communication/Marketing/Enrollment:** Chair Dawn F. Reported activity on Board's website - Facebook postings have fallen-off. Discussed getting Case Statement or the Marine General piece posted on Board's site.

**H/R (Open):** This committee shall be discontinued until call of the Chair.

**Facilities:** Chair Kevin Y. Ongoing discussion on renovations planned for the school - presented two contracts for review and approval by Board. 1. W. F Horn Architect contract for \$2950 to prepare construction docs related to Q Hut. 2. Presented McGuigan Construction Consulting LLC to represent the school as "Owner's Rep" during the entire renovation period ending in September 2018, for the hourly rate of \$40.00/hour plus mileage plus expenses. Discussion, Motion to approve both contracts as presented, 2nd, passed 7 to 0.

**Organizational Issues:** Welfare Foundation application submitted 13 October - seeking \$125,000. No response as of yet. Reminders of Board/Staff Christmas Party, next Open House on 16 Dec., and December Board meeting changed to 19 December.

**Next Meeting:** 19 December 2017 at 5:30 p.m. at First Military Academy, Clayton, DE.

**Closing Remarks:** Regular Meeting adjourned at 1955 hours.