

First State Military Academy Board Meeting

November 17th 2015

Moment of Silence

Quorum present, meeting called to order @ 5.38 p.m.

Motion to Approve Agenda, 2nd, Passed 10 to 0

Opening Remarks: Introductions. Vote to accept Tony DeVary as Teacher Board Member. Motion, 2nd Passed 10 to 0

Board Members Present: S. Kidner; D. Dinger; C. Kubik, M. Cuesta; S. Sack; K. Phillipson; T. DeVary; K. Donnelly; M. Cuesta; J. Durham; Natasha K;

Founding Committee Members: Dawn Fiore, Jim Berg

Secretary's Report: No minutes presented

Public Comments: None

Treasurer's Report: See Treasurer's Report attached. Discussion on paying the Tree contractor for work done 40 days ago. Discussion on moving the WSFS funds into FSF, however, no decision from USDA and NCALL as to acceptance. Notice that Treasurer position will be vacant on Dec., 31st.

Finance Report:– K. Donnelly: IS presented current budget numbers: Received \$400,000 from State Funds. Revenues are where they should be. Everyone has paid their initial 35%. Board will look at final budget in January 2016. Budget is tight. Have 61% of Revenue on hand. Budget Narrative for October 2015 presented by Karen Thorpe. Motion to accept the Web Monthly Finance Report, 2nd, Passed 11 to 0.

Kevin D discussed one more account summary expected before closing on the USDA loan, set tentatively for 7 Dec. AS#7 was approved by USDA.

Capital Campaign: Christine K asked for names for Horizon as prospective donors or foundations. Meeting will be held on 19th November at 2:30 hours. Horizon will brief Board at Dec meeting.

CBOC: Jenn D announced members of the committee and first meeting set for December 11th.

Commandants Report: Military Ball will be held on 20th November at St. Andrews, Dover, DE. 77 students so far enrolled for '16. We will probably have a lottery. We are at 50% greater than this time last year. Going to give Quarterly Awards for Cadets.

Committee Reports:**Kevin Phillipson/Shari Sack (Marketing/Enrollment):**

Discussion about Board website vs. school website. All URL's will go to fsmilitary.com, instead of Board's site. Discussion about using the Board site for the Capital Campaign. Motion to re-evaluate and redirect all traffic to schools site, 2nd, approved 11 to 0.

Dennis Dinger (H/R): No issue to report.

Dennis Dinger (Facilities):

Dave McGuigan/Wayne Sharp discussed Morrell Hall renovation and review blue prints - 2 sealed sets will be sent to USDA for review. Discussion about some changes/value engineering on ADA ramp (use composite decking) and other aspects for Morrell. SHPO must review. Discussion about "liquidated damages" as part of the GC bid package - determined this will not be used.

Manny Cuesta/Technology: presented the technology and security scope for the building. Motion to accept the quotes provided my Assurance Media was introduced by Kevin Donnelly and 2nd by Dennis Dinger. Approved 11 to 0 in favor of the bid totaling \$56,432.00

Next Meeting: December 8th at 5:30 p.m. at First Military Academy, Smyrna, DE.

Closing Remarks: Meeting adjourned at 7:07 p.m.