

First State Military Academy Board Meeting

September 28, 2017 (Rescheduled)

Moment of Silence

Quorum present, meeting called to order @ 5:38 p.m.

Board Members Present: K Yencer; S. Kidner, J Berg., D Fiori.

Staff/Founding Committee Members: Commandant Gallucci, Arles Wood, BM, COL Robert Wallace, SMI.

Motion to Approve Agenda , 2nd, Passed 4 to 0

Opening Remarks: Special Guest Tim Sawyer from Barbacane and Thorton to offer their findings on FSMA's FY 2017 audit results. He presented a summary that noted two very specific findings: The first relating to capturing the USDA transactions as making material journal entries to reflect these building and loan activities, and; The second finding also relates to the USDA activity as to FSMA not developing and implementing written policies of these federal awards for building that has been done over these last two years. He noted a final Audit will be ready as soon as the state's accounting (Auditor of Accounts) has released the bank reconciliations procedures report - which has been delayed.

PSO - Report attached.

Secretary's Report: August 22 Minutes presented. Motion to Approve minutes, 2nd, Passed 4 to 0.

Public Comments: None

Treasurer's Report: Presented WSFS banking statements for Aug '17. Report submitted showing \$3197 in savings. Also, Treasurer noted the WSFS account was used to make the first USDA payment on 30 August. Discussion of survey results which are now due by Strongpoint.

Finance Report: Presented by Arles Wood, Bus Manager. August numbers and budget narrative presented. Revenues tracking as expected. Sept 30 count will be around 409 to 410 Cadets. FY18 Budget remains tight. Transportation monies were restored but actual loss of \$60,000 in State funds. Discussion of expense lines above 16%. Motion to Approve Web Monthly Finance Report, 2nd, Passed 4 to 0.

CBOC: Chair Jenn D. - No Report. Monthly dates: 12 Oct, 9 Nov, 14 Dec., all starting at 1300.

Commandants Report: Report Attached. Total enrollment should be around 409 Cadets for September 30th Count. Discussion about increasing administrative staff to handle increased load of students.

Review of MCJROTC program with coming events, including the Marine Ball on 9 November at Dover Downs, Raider event on 14 October, and Naval Academy trip on 21 October. Discussion of possible USMC JROTC Director's visit to FSMA later this Fall, more details to come.

Committee Reports:

Academic (Open): No Report Submitted.

Communication/Marketing/Enrollment: Dawn F reported activity on Facebook, and committed to write a press release for the school's Marine Corps Ball in November. Discussion about getting most recent Induction Day photos on the Board website.

H/R (Open): This committee shall be discontinued until call of the Chair.

Facilities: Open, however in depth discussion about current renovations planned for the school and the "ask" to Welfare for support. Review of short term and long term needs such as the Farmhouse which may cost some \$140,000, and the athletic field will be about \$60,000, along with other projects needed for September '18.

Organizational Issues:

Welfare Foundation application will be due 15 October. The ED of Welfare visited the school on 13 September and had a good meeting with our Cadets. Review and thanks to everyone for a great Induction Day ceremony. Presented two names for Board positions - Mr. Curt Fifer and Mr. Sean Todd who will be the Teacher Rep. Discussion, motion to accept both names, 2nd passed 4 to 0. Their first meeting will be October's Board meeting.

Next Meeting: October 24, 2017 at 5:30 p.m. at First Military Academy, Clayton, DE.

Closing Remarks: Regular Meeting adjourned at 1919 hours.