

First State Military Academy Board Meeting

January 19th 2016

Moment of Silence

Quorum present, meeting called to order @ 5.39 p.m.

Motion to Approve Agenda, 2nd, Passed 8 to 0

Opening Remarks: No special guests

Board Members Present: S. Kidner; C. Kubik, S. Sack; T. DeVary; N. Knight; D. Fiore; K Phillipson; Dennis Dinger; J Durham (late)

Founding Committee Members: Dave McGuigan

Secretary's Report: December 8 Mins presented. Motion to Accept, 2nd, Passed 9 to 0.

Public Comments: None

Treasurer's Report: Report that \$255,000 has been transferred from the WSFS account into FSF. Notice that Treasurer position is now vacant.

Finance Report: IS presented current budget numbers: Received \$1.746mm of state funds to date. Revenues are tracking as are expenses. Board reviewed final budget for approval, however, a series of miss-coded budget lines (para-professional and part-time workers) occurred that require the "Final Budget" to be re-done. It is slated for review and approval during Feb Board meeting. Budget remains tight. Budget Narrative for December 2015 presented by Karen Thorpe. Motion to accept the Web Monthly Finance Report, 2nd, Passed 9 to 0.

Chairman Kidner presented AS#8 - which now is in front of USDA awaiting approval. Discussion about closing - still not scheduled. There is a tentative meeting set with USDA for 1 Feb to discuss Morrell Hall and future construction.

Capital Campaign: Chair C. Kubic indicated things are on hold until we get a better sense of actual building/expansion needs. Horizon is aware and stands ready to re-engage when ready.

CBOC: Chair Jenn D reported first meeting was held and minutes were presented. No issues of concern were reported. Next meeting is set for 11 March 2016 at 1:00 PM - FMSA Board Room.

Commandants Report: Enrollment is now at 178 total Cadets, 146 are Freshmen. Invitations have been sent to all freshmen applicants. Discussion on the formation of a drill team and competing at various tournaments. One teacher has offered her resignation - Commandant says she is leaving to return home and teach in her home district back in PA. Interviews are set for later this week.

Committee Reports:**Kevin Phillipson/Shari Sack (Communication/Marketing/Enrollment):**

Discussion about Board website vs. the School's site. there is some "routing issues" between the links of the two sites. Questions to keeping the Board's site up - Commandant asked that it remain-up since he does not have staff to continually update Board postings/minutes/agendas.

Dawn F and Kevin P will work to solve the routing issues.

Dennis Dinger (H/R): No report.

Dennis Dinger (Facilities): Morrell Hall ACM and Mold remediation is almost completed as well as State OMB Monitoring Plan. Also reported done and **Morrell Hall is almost complete in the** No report.

Organizational Issues:

Both the Board Responsibilities Sheet and the updated draft FSMA By-Laws will be presented during the January Board meeting for approvals. Also discussed a possible Board Retreat for late January or early Feb 2016.

Next Meeting: 19 January 2016 at 5:30 p.m. at First Military Academy, Smyrna, DE.

Closing Remarks: Meeting adjourned at 7:53 p.m.