

First State Military Academy Board Meeting

January 22, 2019

Moment of Silence - Quorum present, meeting called to order @ 1732

Board Members Present: S. Kidner; D Fiore, B Newman, K Yencer, J Berg, R Capitan, L Stapleford, C Martin

Staff/Founding Committee Members: SMI Col Wallace

Opened with welcoming Mr. Blair Newman as the Teacher Rep Board Member (replacing S. Todd) and giving him oath of office, and then introductions.

Motion to Approve Agenda, 2nd, Passed 8 to 0

PSO - No Report

Secretary's Report: 13 December '18 Minutes presented. Motion to Approve, 2nd, Passed 8 to 0.

Public Comments: None

Treasurer's Report: WSFS banking statements for Dec '18 presented. Report submitted shows three deposits. Payment to Blue Earl/L Stapleford for Staff Christmas party. Balance of \$7051.73 in both accounts.

Finance Report: Presented by Commandant Gallucci. Dec numbers and budget narrative presented. Spending is about 50% of the budget for the FY '19 school year. Appropriations based on 30 Sept count of 436 Cadets. Revenues from the local school districts are about 89.9%. Currently, able to meet 60 days cash and summer encumbrances. Reviewed expenditures over 50% - most of which was the front loaded spending as previously discussed. Custodial contract cancelled - hired two new part time custodians, savings of about \$30,000 - but that moves to employment budget line. Overall a \$5000 increase to operating budget. Discussion about FY'20 and improving cash position for USDA payments in September and October.

Motion to approve Web Monthly Finance Report, 2nd, Passed 8 to 0.

CBOC: S. Kidner Acting Chair- Meeting held on 17 Jan 2019 at 1:00PM. New public member Mr. Curtis Larrimore was appointed to CBOC. Reviewed variance report. CBOC discussed an error on account code 56150. Discussion about the Federal revenues and when they will be spent - movement in these numbers.

Commandants Report: Report Attached. Current applications look to be 197 students, as compared to 120+ this time last year. Expected enrollment for '19-'20 to be around 475.

Commandant Gallucci reviewed the schedule of events coming: Open House now scheduled for 23 Feb 2019 - starting at 0900. Expectation to have a few others later in the spring. Brief discussion about the Sean Todd resignation and Ms. Wallace filling that position until further notice. Longwood visited recently - went well. Discussion about an Executive Session required for Commandant's salary review. FSMA Drill Team did well at Snow Hill. Various events coming to include the Commandant's Night on 31 Jan., Drill team at Glasgow HS on 2 Feb., and 9 Feb at Dover HS.

Committee Reports:

Academic: Chair Blair Newman. Report Attached. Discussion about new participation fee increases for spring sports and next year. Currently about \$5000 in unpaid fees from just winter sports. Reviewed some of our Senior's post-high school plans with new acceptance from Citadel. ASVAB will be conducted on 4 March. Reviewed some of the sports teams/scores.

Communication/Marketing/Enrollment: Chair Dawn F. Nothing to report.

H/R (Open): This committee shall be discontinued until call of the Chair.

Facilities: Chair Kevin Y. Reported on sign bids from two different providers. Discussion about getting support from our Founding Committee members through a possible solicitation. Kevin Y will get back with provider to get proofs drawn up for review at next Board meeting.

Organizational Issues: Scott K - Called for an **Executive Session** to review a personal matter related to the Commandant's compensation.

Motion to go into Exec Session at 1846, 2nd, passed 8 to 0.

Motion to close Executive Session at 1906, 2nd, passed 8 to 0.

Return to regular Board meeting with a motion made to accept the recommendation from Executive Session to increase the Commandant's salary, 2nd, passed 8 to 0. The Chairman was directed to inform the Commandant verbally and then in writing of the Board's decision.

Next Meeting: 26 February 2019, 1730 p.m., Location Media Center

Closing Remarks: Regular Meeting adjourned at 1911 hours.