

First State Military Academy Board Meeting 28 July 2020

Moment of Silence - Quorum present, in-person and Zoom meeting called to order @ 1736

Board Members Present: In-Person: S. Kidner; L Stapleford, K Yencer, H Reigle, V Watson; Zoom: R Capitan, L Gratteri, K Stark, J Berg.

Staff/Founding Committee Members: In-Person: P Gallucci, COL B Wallace; Zoom: S Clark, M Meeks (PSO).

Motion to Approve Agenda, 2nd, Passed 9 to 0

Secretary's Report: Motion to Approve minutes 2nd, Passed 9 to 0.

PSO Report: Melinda Meeks reported the “bag bingo” event is still on the agenda to get scheduled, some other up-coming plans under consideration; discussed potential opportunities to support the school for PPE.

Public Comments: None

Treasurer's Report: WSFS banking statements for June '20 presented. Noted ongoing USDA withdrawals totaling some \$24k each month. We have July and August withdrawals available, but replenishment before 24/25 August will be needed. Check for total amount is processing now with the State. No deposits other than interest. Checking account has approx. \$5,600. Escrow accounts established. Motion to Accept Treasurers report, 2nd, passed 9 to 0.

Finance Report: Presented by Commandant Gallucci. Report attached. Budget for end of FY 20 is 100%. Revenues are based on "30 Sept Count" of 452 Cadets. Revenues finished as expected. Received additional \$14,157 in reimbursements from MCJROTC funding for various events/trips during school year. Discussion of expenditures including USDA payment. Transportation, utilities, fuel, and supplies are well below budget. Increased spending in security (lockdown buttons), all Chromebooks purchased in this FY., increase in landscaping and cleaning supplies. Added one more bus for actual about \$66,311. Carryover for FY21' at about \$1.256 by 30 June, and this covers “summer encumbrances”.

Web Report presented. Motion to approve Web Report, 2nd passed 9 to 0.

CBOC: S. Kidner. Reported the 16 July meeting covered much the same ground as June, noted expenditures down, spending approx.. \$58,000 for Chromebooks in FY 20, reducing our “carryover” for FY'21 to \$1.256, 596. Next meeting of the CBOC will be 17 September at 1:00pm, Media Center.

Commandants Report: Report Attached. Current enrollment at 464 Cadets. No new Open House dates set. 12 families attended the event in July. Total Cadets for September could be 470+.

SMI discussed new MI's for this August, LTC Weis and MSG Jumawan. SLC and SOC moved to late August, and 1st week of September, planning ongoing with about 127 new Cadets attending. Noted hours will be normal 0900 to 1500 daily with all 11 buses running for SOC.

Commandant Gallucci presented FSMA's "Proposed Reopening Plan for '20/'21"

Lengthy discussion about overall plan to educate our Cadets, with the overarching goal of Cadets in-school for a minimum of one day a week. All this done working within the assumption of a "yellow or green" planning scenarios as approved by DOE and the Governor. "Red" scenario will close all schools.

Discussed how Cadets will conduct MCJROTC programs, class sizes, on-line learning, special help for those Cadets needing extra support, IEP's, movement in the building, safety measures including cleaning each day, and bus travel. Also discussed concerns parents and staff may have, communication with our parents in a timely manner, and actions taken if Cadet(s) report being positive.

Overall - plan is an excellent start but more revisions are forthcoming. Therefore, a "Special" Board Meeting has been called for Tues., 11 August, in-person and zoom, for 1730. This meeting will be to specifically review and approve our plan for September.

Committee Reports:

Academic: Ms. Stacey Clark. No report - discussed above.

Communication/Marketing/Enrollment: Chair Leslie S. No report, but discussed the need for clear and consistent messaging during this period before school starts and once school resumes in September.

H/R (Open): This committee shall be discontinued until call of the Chair.

Facilities: Chair Kevin Y. and Reggie C. Presented full plans and work-up sheet for maintenance (post and frame/slab on grade) building approx. 40x60. Estimated total hard and soft costs (unknown site work) about \$90,000. Timing remains the same as to construction first, then demolition of Farmhouse and the possibility of doing a "burn" for the Clayton FD. Some concerns about storage of excess equipment other items for MCJROTC - potential for overseas containers on site. Looking into costs. No start times selected.

Reggie C. No discussion on paver project.

Organizational Issues: By-Laws Update. Final version was reviewed - Jim B had some final adds to the document. Reggie C noted the conflict within DE Code about in-person meetings required for voting, but allowing meetings to be conducted via electronic means. He will be seeking some clarity. FSMA by-laws allow for electronic voting during SOE's, but language will be added to allow at any time, not to exceed 3 times a year by any Director. New language coming, and all final edits to Verity W for approval in August.

Closing Remarks None. Meeting adjourned at 1950. **Next Meeting:** 11 August 2020, 1730, Media Center and Zoom.