

First State Military Academy Board Meeting

July 24, 2018

Moment of Silence - Quorum present, meeting called to order @ 1737

Board Members Present: S. Kidner, J Berg., D. Fiore., C Martin; K Yencer; R Capitan

Staff/Founding Committee Members: Dave McGuigan, Owners Rep./FSMA. Kendall Massett, ED for the DCSN.

Motion to Approve Agenda with requested Executive Session, 2nd, Passed 6 to 0

Kendall M opened with a basic review of FSMA's coming Charter Renewal in front of the Charter School Accountability Committee in October 2018. Noted there are 7 schools up for renewal this year. Application is due to DOE on 30 September. There are three "frameworks" that are submitted, the Board's "Governance Framework" will be our focus. Discussion about our climate survey and our JROTC programs and role it plays in the submittal. Discussion about our opening statement.

PSO - No Report

Secretary's Report: June 26 Minutes presented. Motion to Approve minutes, 2nd, Passed 6 to 0.

Public Comments: None

Treasurer's Report: Presented WSFS banking statements for June '18. Report submitted shows ongoing spending for construction including Pro-Green Landscaping, Zack Construction, Fletcher Plumbing, and McGuigan Construction Services. Remaining in Board Account reflect about \$5400.00 as of 30 June. Still outstanding payments to Zack Construction, Thorn Electric, Horsey Sod Farms among others.

Brief discussion about a new potential contractor for the Capital Campaign.

Finance Report: Presented by Commandant Gallucci . June numbers and budget narrative presented. Revenues are 100% for the year ending 30 June. School carried over \$662,000 from FY '18. Not able to meet 60 days cash, but minus summer encumbrances and remaining Longwood monies, school has \$167,000 in the black.

The FY19 draft budget was presented for discussion purposes only. Numbers continue to get revised, and based upon 440 total students. Some changes in staffing to include hiring a new MI and some internal movement. However, based upon additional staffing, and increase in pay, estimate for FY'19 year shows \$362,000 in the red. Meeting with contractor, Bus. Manager, Treasurer will be coming.

Motion to approve Web Monthly Finance Report, 2nd, Passed 6 to 0.

CBOC: Chair Jenn D. - No Report

Commandants Report: Report Attached. Commandant reported enrollment for FY'18-'19 at 449 Cadets. Meetings are still happening . End strength still looks to be around 445 to 455.

Motion to go into Executive Session to discuss personal matters, 2nd passed 6 to 0 at 1902.

Discussion about new hire Angeline Idler/ELA, and Stacy Clark moving into a new position with the school.

Motion to return to regular agenda, 2nd, passed 6 to 0 at 1919.

Motion to hire Ms. Angeline Idler as a new ELA teacher, 2nd passed 6 to 0.

Motion to approve Ms. Stacy Clark as Director of Counseling, 2nd passed 6 to 0.

Returned to Agenda:

Commandant reviewed the schedule of events coming. Noted lots of dates coming for our Cadets and special note for Drill, Raiders and Marksmanship Camps on 13 and 14 August. Also discussed two cadet's attendance at leadership camps in July. Induction Day is set for 21 September at 0900.

Committee Reports:

Academic: Chair Sean T. Report Attached.

Communication/Marketing/Enrollment: Chair Dawn F. No Report.

H/R (Open): This committee shall be discontinued until call of the Chair.

Facilities: Kevin Y opened on status of work completed. Dave McGuigan FSMA Owner's Rep reported sod is down and little damage with the high heat in mid-July. Field still needs to be rolled and 2nd application done. Discussed punch list. Insulation work in Swagger Hall almost complete - HVAC all working. Final spreadsheet not quite done, but showing total costs for Q Hut, field work, sod, with add-ons for the field now around \$223,802 a decrease, but not all invoices are in. Classroom renovations are almost complete, done by 5 August. Waiting for final inspections to get CO in August.

Organizational Issues: No action taken on "Board Commitment Form" and "Board Responsibilities form".

Next Meeting: 28 August at 1730 p.m., First Military Academy, Clayton, DE.

Closing Remarks: Regular Meeting adjourned at 1949 hours.