

First State Military Academy Board Meeting

23 June 2020

Moment of Silence - Quorum present, Zoom meeting called to order @ 1731

Board Members Present: S. Kidner; L Stapleford, J Berg, K Yencer, H Reigle, R Capitan, L Gratteri, K Stark.

Staff/Founding Committee Members: P Gallucci, S Clark, COL B Wallace

Motion to Approve Agenda, 2nd, Passed 8 to 0

Noted - Executive Session has been added to agenda to discuss new staff hires.

Secretary's Report: Minutes amended to reflect WSFS checking account amount of \$5672.74, presented for May 2020. Motion to Approve amended minutes 2nd, Passed 8 to 0.

Public Comments: None

Treasurer's Report: WSFS banking statements for May '20 presented. Noted ongoing USDA withdrawals totaling some \$24k each month. We have about 3months remaining in account before replenishment by August. No deposits other than interest. Checking account has approx. \$5,600. Escrow WSFS accounts established. Still waiting for PSO's request for half of the "gift cards" for staff and teachers at approx. \$1750. Motion to Accept Treasurers report, 2nd, passed 8 to 0.

Finance Report: Presented by Commandant Gallucci. Report attached. Budget for end of May is 91.6%. Revenues are based on "30 Sept Count" of 452 Cadets. Revenues are tracking as expected. Received \$45,915 in MCJROTC funding for MI pay. Discussion of expenditures including USDA payment. Transportation, utilities, fuel, and supplies are well below budget. Expectation savings for June could be approx. \$96,000. Discussion about adding one more bus - additional \$60,000 for the year/agreement to add another bus. Carryover for FY21' at about \$1.34k by 30 June.

Brief discussion about USDA escrow accounts of approx. \$165,000 for next year. Board took the position at last meeting to not fund until later in the Summer.

Web Report presented. Motion to approve Web Report, 2nd passed 8 to 0.

CBOC: S. Kidner. Reported the 18 June meeting covered much the same ground as May's with expenditures down, and financial position of the school remaining positive. Next meeting of the CBOC will be 16 July at 1:00pm via Zoom.

Commandants Report: Report Attached. Current enrollment at 452 Cadets. Graduation was conducted on 1 June, was livestreamed, and Seniors were able to have a parade through Clayton as lead by the CFD. Next Open House still a go for 11 July - discussion about spending additional money for another mailer. Also discussed attrition rates between year 1 and year 2. Directed Commandant not to do a mailing at this time. Accepted applications is 278, have

12 apps not returned. Total for September could be 460+. Discussed the “Survey” of our parents and noted the high % of respondents stating #1 issue is safety.

SMI discussed two potential new MI’s for this August. SLC and SOC moved to August - 6,7 and 11-14 respectively. Also noted Quantico sent the back-ordered supply items for our incoming freshmen.

Motion to move to Executive Session at 1821 to discuss two new teacher hires and one resignation, 2nd, passed 8 to 0

Motion to adjourn Executive Session at 1829 and return to regular agenda, 2nd, passed 8 to 0.

Motion to approve the hiring of Ms. Jessica Carlisle for ELA, and LTC Scott Weis (Ret) for MCJROTC, and to accept the resignation of Mr. Adam McCarthy as Spec Ed Coordinator, 2nd, passed 8 to 0.

Committee Reports:

Academic: Ms. Stacey Clark. Provided report on the school’s activities since graduation and a lot of teacher training. Also reported on School Reopening Working Group and the Operations Service Sub-Committee meetings and noting there does not seem to be any clear positions emerging. Discussed some concerns about mental health issues for our families/lack of a Wellness Center. Noted some great work by our teachers during some recent training, received good feedback from them.

Communication/Marketing/Enrollment: Chair Leslie S. Reported attached. Discussed setting up- a new “Marketing Committee” that effectively promotes our school through the various social media platforms. Noted the need for some Board members to help - along with staff from the school. Believes she will need some financial support to create various docs., or “sell sheets”, depending on the audience. Layout all our events for the year. Len G and Hans R have volunteered to help. Will schedule a meeting with Pat G soon to discuss staff from the school.

H/R (Open): This committee shall be discontinued until call of the Chair.

Facilities: Chair Kevin Y. and Reggie C. Discussed the type of building for maintenance (post and frame/slab on grade) 40x60, discussion on costs w/o HVAC or internals - approx. \$46,900. Estimated total hard and soft costs (unknown site work) about \$100,000. Timing as to construction first, then demolition of Farmhouse and the possibility of doing a “burn” for the Clayton FD/getting all the required permits. No start time selected yet.

Reggie C. discussed the paver project, and noted how busy Brick Doctor is, and also noted no invoice has been submitted from Diamond Material for stone.

Organizational Issues:

By-Laws Update. Final version has been submitted to Board for review - vote will take place in July.

Closing Remarks Intention to hold July Board meeting in-person at school. More details to follow.

Regular meeting adjourned at 1931. **Next Meeting:** 28 July 2020, 1730, location TBA.