

First State Military Academy Board Meeting

November 15, 2016

Moment of Silence

Quorum present, meeting called to order @ 5:38 p.m.

Board Members Present: S. Kidner ; J. Berg; C. Martin (late); T. Devary (late), C. Kubik, S. Sack; J. Durham, D. Fiore.

Founding Committee Members/Staff: Commandant, Arles Wood, BM/FSMA, COL Wallace.

Motion to Approve Agenda, 2nd, Passed 6 to 0

Opening Remarks:

Secretary's Report: Sept. minutes were not presented. October minutes were presented and amended. Motion to accept amended minutes, 2nd, Passed 7 to 0.

Public Comments: None

Treasurer's Report: Presented WSFS banking statements which reflect the authorized \$50k payment to Ventresca. Report submitted. Discussion about the DFCU line of credit to support the Ventresca payments. Noted current balance of checking \$9,190.36.

Discussion of the SWOT analysis/Strongpoint that occurred 7 November. Their response is due back to us in 2-3 weeks

Finance Report: Business Manager presented October numbers: Budget based upon revised Cadet count of 288 for '16 '17 school year. Revenues are tracking. Discussion about specific expense lines showing over 100% spending to date. Discussion about insuring "summer encumbrances" of \$285k by 30 June 2017. Motion to accept the Web Monthly Finance Report, 2nd, Passed 8 to 0.

Update: AS#12 Revised still has not been approved.

CBOC: Chair Jenn D. - No Report. Next meetings have been posted to the website - Dec 16, Mar 17, 2017.

Commandants Report: Submitted written report. Two new policies need to be approved by the Board - 1. FOIA Policy/#6314, and; 2. the Family and Educational Rights and Privacy Act Policy/#6315. Discussion on the policies. Motion to approve, 2nd, Passed 8 to 0. Discussion about Open House events - all set for: Nov 19th, Dec 17th, Jan 7 2017. 49 applications to date. SMI gave a brief on the Marine Corps Ball held on November 10th at 6:00 PM. Discussion about Performance Framework results and report. Also discussion about operational tempo of staff and Cadets/pacing of school year.

Committee Reports:

Tony DeVary (Academic):

Report Submitted. Discussion about the marking period ending and current school rankings.

Dawn Fiore (Communication/Marketing/Enrollment):

Open House mailer discussed for the Dec and Jan events. Will coordinate with Staff to make sure it is mailed in time. Format will be the same as last year. Board website noted non-compliance with some postings missing. All but one set of minutes were updated on 14 Nov.

Dennis Dinger (H/R):

No Report Submitted

Dennis Dinger (Facilities):

No Report

Organizational Issues:

Whistleblower Policy needs to be developed. Chris M will provide a draft at next meeting. Reminder of the Board and Staff Christmas Party/Painted Stave - commencing at 4:00 PM.

Next Meeting: 20 December 2016 at 5:30 p.m. at First Military Academy, Clayton, DE.

Closing Remarks: Regular Meeting adjourned at 7:10 PM.