

First State Military Academy Board Meeting Minutes

25 October 2022

Moment of Silence - Quorum present, in-person and Zoom meeting called to order @ 1740

Board Members Present: In-Person: S. Kidner; H Contant, K Stark, R Capitan, L Stapleford, R. Payus, K Yencer, R Cote, C Martin

Staff/Founding Committee Members: In-Person: L Auster Principal, R Wallace Commandant

Special Guests: Tim Sawyer, CPA, Barbacane & Thorton

Welcome to Mr. Robert Cote as a FSMA Board Member. Motion to Accept Robert Cote as Board Member of FSMA, 2nd passed 8 to 0

Motion to Approve Agenda, 2nd, Passed 9 to 0.

Board Chair announced there will be an Executive Session to discuss personnel matters later in the agenda.

Secretary's Report: Motion to Approve 27 September, 2nd, Passed 9 to 0.

Tim Sawyer - Presented the FY22 audit for review and discussion. Noted the data collection process was late from FSMA, and therefore that impacted our audit getting submitted into the state. He noted we have a "Clean Audit Position" and noted that no issues of fraud or theft. Finally, some discussion around the USDA loan, and some of the OPED liabilities and change from last year. Hard copies and email version will be posted to website.

Public Comments: First speaker was Ms. Melissa Green who offered her support and interest in serving on the PSO or whatever follow-on organization gets created. Ms. Stacey Godfrey addressed the Board is supporting the school and why she sent her cadet her. She also noted her concerns on the "direction" of the school and if we are moving away from what FSMA stands for and the culture we have created. Board Chair, while not speaking for the Board, responded that that is not our intention and we know the pressure from culture at large may seek FSMA to change.

Third speaker was FSMA Soc Studies teacher Sarah Unruh briefing the Board on some of the impacts/changes needed to comply with HB198 and HB318, dealing with Black History and the Holocaust respectively, and the integration of these topics into our curriculum. First report to DOE is 15 November.

Treasurer's Report: S. Kidner. WSFS banking statements presented. Ongoing USDA withdrawals totaling some \$24k each month continue. Deposit of \$5000 from Mr. Steele to support the school. Ending balance in both accounts about \$313,389. Escrow accounts remain unfunded. Motion to Accept Treasurers report, 2nd, passed 9 to 0.

Finance and Principal's Report: L Auster. Ongoing issues with budget creation and draft budget not ready yet. Noted some accounting challenges and data loading into FSF from previous staff member, who is no longer with FSMA. Ongoing meetings with outside

contractors to help data management. Cadet count at 439. Noted PSAT testing done for grades 10 and 11. Did not cover any individual revenues or expenses but should have budget by November meeting. Reported \$0 remaining in Cares Act I (ESSER) and Cares Act II (ESSER II) budgets. ESSER III budgeted approx. \$323k remaining.

Web Reports presented for both Aug and Sept. Motion to Approve Web Reports, 2nd , Passed 9 to 0.

Commandant provided brief overview of various events to include Marine Corps Ball, Blood Drive, Ms. Patty Stoll from ILC visit on 3 October. Noted Raiders going to Atlanta in November.

Committee Reports:

Strategic Planning and Development: Heather C - Noted she has gotten responses from most Board members to her questions. Will do a summary report on Board's answers to question. Also will be sending out another round of questions looking at stakeholders.

Marketing/Communications: Leslie S. - No Report

Finance/Treasurer: Scott K. - Discussed hopeful new candidate to replace Jim B, which last meeting will be December.

Academic: Katie S - Discussed a new book collection policy, ongoing efforts to stand-up a library, bookshelves, policies to check-out books, etc. Discussed the student athlete programs and grades.

Board Governance: R Capitan - Ongoing discussion about skill sets needed for the Board, and replacement for Treasurer. Bylaws review ongoing. Motion to adopt Robert's Rules for Board function, 2nd, Passed 9 to 0.

CBOC: Scott K - No Report.

Facilities: Chair Kevin Y - Reviewed the HVAC cost proposals as if they are reflective of current installation/replace units and are within expectations. Reviewed flag holders and they too were a good price.

Motion to go into Executive Session at 1902 to discuss personnel matters, 2nd Passed 9 to 0.

Motion to return to regular Board Session at 2020, 2nd Passed 9 to 0. There were no matters discussed in Executive Session that require any vote or action by the Board.

Organizational Issues: Asked Board members to complete their CBI's before next Board meeting.

Closing Remarks: None

Meeting adjourned 2025. **Next Meeting:** 29 November 2022 in Media Center.