

First State Military Academy Board Meeting

16 June 2015 Minutes

Moment of Silence

Quorum present, meeting called to order @ 5: 31 p.m.

Motion to Approve Agenda. Approved 9 to 0

1. Opening Remarks:

Board Members Present: S. Kidner; D. Dinger; K. Phillipson; J. Durham; C. Kubik; K. Donnelly; K DeLissio, S Sack, N Knight.

Founding Committee Members/Guests: Dave McGuigan, Chan Greene - FC, Teresa Gerchman - IS, Wayne Sharp - BMG

2. **Secretary's Report:** May minutes not presented

3. **Public Comment - none**

4. Commandant Report (Pat Gallucci):

Approximately 200 plus cadets now enrolled. As students drop - we move to the next on the waiting list. Discussion about languages on-line/credits. Motion to allow on-line language credits to be accepted by FSMA, 2nd, Approved 9 to 0. Presentation/review of all our teachers. Motion to accept the recommendation to hire, 2nd, Approved 9 to 0. Business Manager Arles Wood updated on sports program.

5. **Treasurer's Report:** See Treasurer's Report attached. Discussion about coding and moving to FSF system, and some details about IT expenses. Also discussion about the WSFS account once monies are moved. Motion to accept report, 2nd, 9 to 0.

6. Committee Reports:

Kevin Phillipson/Shari Sack (Marketing\Enrollment): Discussion about "ribbon Cutting" or Acceptance Day - selected - September 18th. Discussion ongoing registering/enrollment efforts. More detailed discussion on Capital Campaign - Christine Kubick will lead this effort on behalf of FSMA.

Dennis Dinger (H/R):

No Report

Dennis Dinger (Facilities): Wayne Sharp of Becker Morgan Group advised of the following:

Bid pac #2 Completed.

Bid pac # 3 Certificate of Occupancy issued - punch list items now focus.

Bid pc # 4 Completed

Bid pac # 5 site work awarded to Kent Construction Company.

No security system will be sought at this time. Ongoing discussion concerning Morrell Hall and impact of SHPO and Fire Marshall/reno more than 50%, entire building comes to code. Dave M briefed that Chesapeake Utilities Corp will be on the Campus either 27 or 28 July for a clean-up. We will need some help along with black paint for the chains. Discussion on trees/removal/costs as part of Bid Pac #5/CO.

Kevin Donnelly (Finance): The Chair presented Account Summary #4, approved 27 May by USDA. Discussion on AS#5. See attachment. Also issues related to Assurance Media and HGCI and their invoices/timing/process.

Manny (Technology): Update by Technology Liaison that all staff computers have been delivered and getting configured. Chrome books are due.

7. Next Meeting: July 21st at the St. Michael's Hall/FSMA

8. Closing Remarks: Meeting adjourned at 7:59 pm